



## Tees Valley Wildlife Trust

### Volunteer Application Form

Please complete the following form in **as much detail as possible** and return it using the contact details below. All personal information on this form will be kept strictly confidential and will only be used by Tees Valley Wildlife Trust staff.

**Please look through our role descriptions fully before completing this form.**

**Which area would you like to volunteer in (please tick)?**

Practical Conservation	<input type="checkbox"/>	Education	<input type="checkbox"/>	Event	<input type="checkbox"/>
Administration	<input type="checkbox"/>	Trustee	<input type="checkbox"/>	Surveys	<input type="checkbox"/>

On one of our projects? \_\_\_\_\_

#### Contact Details

Name	
Address (include postcode)	
Date of Birth	
Tel. Number	
Email Address	

#### Emergency Contact

Name	
Tel. Number	
Relationship to you	

Please tell us about **any physical and/or mental health conditions** we should be aware of (including any medication you are taking) – we only need information **relevant** to roles you want to volunteer in:

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**Availability: When will you be available to volunteer (please tick)?**

Mondays ☐ Tuesdays ☐ Wednesdays ☐ Thursdays ☐  
Fridays ☐ Saturday ☐ Sunday ☐ Evenings? ☐

**Any preferred locations?** \_\_\_\_\_

**Prefer to volunteer** one / two / three / four / five days per week (delete/circle as appropriate)

**How will you be travelling to volunteering locations?**

Make own way\* ☐ Pick-up\* ☐

\*Please note some of our reserves are not easily accessible by public transport. Also you may need to travel to pick up points (we keep distances short as possible).

Please give details of any **unspent criminal convictions** unless you want to volunteer in education, in which case **all spent convictions must also be declared** (Tees Valley Wildlife Trust may request that volunteers undergo an additional **DBS check prior to volunteering**):

**What is your main reason for volunteering with us?**

**How did you find out about volunteering with us?**

**Any relevant experience you would like to tell us about?**

**Would you like to be registered to receive volunteering certificates?** Yes ☐ No ☐

**Referred by** \_\_\_\_\_ **Organisation** \_\_\_\_\_

Please send your completed form to: **Jennifer Hagan - Development Manager, Tees Valley Wildlife Trust, Margrove Park Heritage Centre, Saltburn-by-the-Sea, TS12 3BZ** or by e-mail to: **jhagan@teeswildlife.org**. Or, if you prefer we can complete this form over the phone: **(01287) 636 382**

We aim to respond to all volunteering enquiries within 21 days but cannot guarantee a place for everyone. Please be patient as we often have waiting lists for certain projects.

**Office Use Only:** Received by \_\_\_\_\_ Responded \_\_\_\_/\_\_\_\_/\_\_\_\_ In person/phone /email /post Start Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
Regular Day(s) of Volunteering \_\_\_\_\_ Reporting to: \_\_\_\_\_ End date \_\_\_\_/\_\_\_\_/\_\_\_\_