

**Tees Valley Wildlife Trust**

**Volunteer Application Form**

Please complete the following form in **as much detail as possible** and return it using the contact details below. All personal information on this form will be kept strictly confidential and will only be used by Tees Valley Wildlife Trust staff.

**Please look through our role descriptions fully before completing this form. Which area would you like to volunteer in (please tick)?**

Practical Conservation Education Event

 Administration Trustee Surveys

On one of our projects? **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact Details**

**Name**

**Address (include postcode)**

**Date of Birth**

**Tel. Number**

**Email Address**

**Emergency Contact**

**Name**

**Tel. Number**

**Relationship to you**

Please tell us about **any physical and/or mental health conditions** we should be aware of (including any medication you are taking) – we only need information **relevant** to roles you want to volunteer in:

 **Availability**

**When will you be available to volunteer (please tick)?**

Mondays Tuesdays Wednesdays Thursdays

Fridays Saturday Sunday Evenings?

**Any preferred locations?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Prefer to volunteer** one / two / three / four / five days per week (delete/circle as appropriate)

**How will you be travelling to volunteering locations?**

\*Please note some of our reserves are not easily accessible by public transport. Also you may need to travel to pick up points (we keep distances short as possible).

Make own way\* Pick-up\*

Please give details of any **unspent criminal convictions** **unless** you want to volunteer in education, in which case **all spent** **criminal convictions** must be declared (Tees Valley Wildlife Trust may also request that volunteers undergo a **DBS check prior to volunteering**):

**What is your main reason for volunteering with us?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**How did you find out about volunteering with us?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Any relevant experience you would like to tell us about?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Would you like to be registered to receive volunteering certificates?** Yes No

**Referred by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Organisation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Please send your completed form to: **Jennifer Hagan - Development Manager, Tees Valley Wildlife Trust, Margrove Park Heritage Centre, Saltburn-by-the-Sea, TS12 3BZ** or by e-mail to**:** **jhagan@teeswildlife.org**. Or, if you prefer we can complete this form over the phone: **(01287) 636 382**

We aim to respond to all volunteering enquiries within 21 days but cannot guarantee a place for everyone. Please be patient as we often have waiting lists for certain projects.

**Office Use Only:** Received by \_\_\_\_\_\_\_Responded \_\_/\_\_/\_\_ In person/phone /email /post Start Date \_\_/\_\_/\_\_ Regular Day(s) of Volunteering \_\_\_\_\_\_\_\_\_\_\_\_\_ Reporting to: \_\_\_\_\_\_\_\_\_\_\_\_\_ End date \_\_/\_\_/\_\_