



Tees Valley Wildlife Trust

Volunteer Application Form

Please complete the following form in **as much detail as possible** and return it using the contact details below. All personal information on this form will be kept strictly confidential and will only be used by Tees Valley Wildlife Trust staff.

Please look through our role descriptions fully before completing this form.

Which area would you like to volunteer in (please tick)?

Practical Conservation	<input type="checkbox"/>	Education	<input type="checkbox"/>	Event	<input type="checkbox"/>
Administration	<input type="checkbox"/>	Trustee	<input type="checkbox"/>	Surveys	<input type="checkbox"/>

On one of our projects? _____

Contact Details

Name	
Address (include postcode)	
Date of Birth	
Tel. Number	
Email Address	

Emergency Contact

Name	
Tel. Number	
Relationship to you	

Please tell us about **any physical and/or mental health conditions** we should be aware of (including any medication you are taking) – we only need information **relevant** to roles you want to volunteer in:

Availability

When will you be available to volunteer (please tick)?

Mondays Tuesdays Wednesdays Thursdays
Fridays Saturday Sunday Evenings?

Any preferred locations? _____

Prefer to volunteer one / two / three / four / five days per week (delete/circle as appropriate)

How will you be travelling to volunteering locations?

Make own way* Pick-up*

*Please note some of our reserves are not easily accessible by public transport. Also you may need to travel to pick up points (we keep distances short as possible).

Please give details of any **unspent criminal convictions** unless you want to volunteer in education, in which case **all spent criminal convictions** must be declared (Tees Valley Wildlife Trust may also request that volunteers undergo a **DBS check prior to volunteering**):

What is your main reason for volunteering with us?

How did you find out about volunteering with us?

Any relevant experience you would like to tell us about?

Would you like to be registered to receive volunteering certificates? Yes No

Referred by _____ Organisation _____

Please send your completed form to: **Jennifer Hagan - Development Manager, Tees Valley Wildlife Trust, Margrove Park Heritage Centre, Saltburn-by-the-Sea, TS12 3BZ** or by e-mail to: jhagan@teeswildlife.org. Or, if you prefer we can complete this form over the phone: **(01287) 636 382**

We aim to respond to all volunteering enquiries within 21 days but cannot guarantee a place for everyone. Please be patient as we often have waiting lists for certain projects.

Office Use Only: Received by _____ Responded __/__/__ In person/phone /email /post Start Date __/__/__
Regular Day(s) of Volunteering _____ Reporting to: _____ End date __/__/__