**Tees Valley Wildlife Trust Education and Community Services: Pricing Policy 2014/15**

*Prices apply until the end of July 2015*

**Why we charge**

The Wildlife Trust is a charity that relies on the support of its member’s and grants to fund its activities. In order to carry out our education and community work, we need to cover our costs. The rates below are the minimum necessary rates to provide a high-quality service. No profits are made from our education and community services in fact they are which subsidised in any ways.

*Prices for Educational visits and outreach – includes provision at Margrove Heritage Centre, Trust reserves, other sites and outreach unless the activity can be covered by an existing project.*

Full Day - 10.00-12.00 / 12.30-2.30 (times are a rough guide only)

£6.50per pupil

Minimum charge - £160.00

Half day

£3.50 per pupil

Minimum charge £80.00

Accompanying adults are free

**Work Parties**

Groups doing work are charged at £200 per day

Corporate groups contact People land wildlife manger for details

Assemblies and talks £50 plus travel

School grounds work £20 per hour

CPD £15 per person per hour

**Cancellation policy**

As a charity it is our policy to charge a cancellation fee for the time spent in preparing for visits and the loss of other bookings.

If a cancellation is received within 3 weeks of the proposed session date 25% of the final fee will be payable. If cancellation is received within 10 days of the proposed session date 75% of the final fee will be payable.

**Payment policy**

We request schools pay on invoice. Payment terms for other parties re arranged on a case by case basis.