**Role description: Traineeship with Tees Valley Wildlife Trust.**

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| **Placement Title** | **Location** |
| Next Door Nature Placement | Margrove Heritage Centre, Boosbeck, Saltburn, TS12 3BZ  And/or working across Stockton-On-Tees |
| **Supervisor** | |
| People and Wildlife Manager | |
| **Background** | |
| Nextdoor Nature is bringing communities across the UK together to help nature flourish where they live and work, funded by [The National Lottery Heritage Fund](https://www.heritagefund.org.uk/news/ps5million-improve-access-nature-and-combat-climate-change) . The Trust is looking for a trainee aged 16 to 24 to join an exciting 6-month placement to develop their skills and experience within the conservation and education sector.  The project will be delivered out of Margrove Heritage Centre – the Trust offices and environmental education site and includes communities within Stockton-On-Tees.  As part of the programme, we will help build your practical skills, conservation knowledge, leadership skills and employability in the conservation & environmental sector. This will be achieved through a 3-day week, 6-month tailored, and flexible placement carrying out a wide range of activities such as; habitat restoration, biodiversity monitoring, events management, species surveys, campaigning and outreach & education.  Work programmes will vary depending upon the focus of local projects and the time of year. In addition to practical hands-on experience, you will gain relevant training and delivery experience empowering local communities to stand up for nature. | |
| **What will the Trainees be doing?** | |
| Throughout your 6-month placement, trainees will have the opportunity to:   * Receive training and gain a broad experience of engaging with the community on improving their local green space. * Develop skills in planning and delivery of events and outdoor education sessions. * Get involved with communities in improving their local green space. * Training and experience using key practical conservation tools.   Your development and the type of experience you gain will be very much led by you. Project staff will work with you to create a personal development plan and the programme can be customised to suit your own learning. Training, development and experience will be evidenced by creating your own portfolio.  A training budget will be provided for gaining external training and a bursary will help support expenses while on your placement. | |

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| **You can expect:** |
| This role aims to provide the experience needed to pursue a career in conservation, environmental education, and visitor experience or people engagement. You’ll help us to provide an inspiring experience for our visitors through marketing, visitor engagement, education and volunteer management and conservation management  An individual training budget of £600  A £250 per month bursary and a completion bonus of £300.  A customisable programme to suit your learning and skills.  Ongoing personal and career development, training and one-to-one support from your project mentor and wider staff team.  An interesting and high-quality experience that will stand out on any CV, as a team member of one of the UK’s most vibrant and varied conservation organisations |
| **Experience, knowledge and skills needed for this role** |
| **You will need:**  To be aged between 16-25 - Essential  Enthusiasm and passion for wildlife and conservation – Essential  A willingness to learn, develop and undertake training - Essential  Be friendly and approachable - Essential  To be reliable, responsible, motivated and able to use initiative - Essential  To be able to work in a team and get along with a range of people – Essential  Basic IT skills such as Word, Excel, Publisher and emails - Essential  Physically able to carry out practical tasks on day to day basis - Desirable  Previous experience in volunteering, outdoor practical work or working with young people and communities – Desirable |
| **Duration** |
| 6 months starting October 24th 2022 |
| **Does this role involve working with children?** |
| Yes |
| **Will the role involve any other sensitive tasks for which we may wish to check suitability via a criminal records check?** |
| This will depend on the nature of your development and project/campaigns. All trainees will be asked for two references |
| **Relevant Factors:** With training and support trainees will be expected to undertake tasks in accordance with TVWT policies and procedures – health and safety, safeguarding and equal opportunities etc. |

**Applications:**

The Tees Valley Wildlife Trust aims to represent the diverse communities we are part of and welcomes applications from across all sectors of the community.

Applications should be made on the Trust’s application form. CVs will not be accepted. Completed applications should be returned to [info@teeswildife.org](mailto:info@teeswildife.org) no later than September 12th 2022.

Interviews will be held on 21st September 2022.

If you would like an informal chat about the role please contact Louise Richards on 01287 636382.

**Data Protection**

Your application will be treated confidentially and with respect and your personal details will be kept secure and will not be shared with anyone outside this recruitment process. For the purposes of data protection, we will not keep applications on file once the recruitment process is completed.

**References**

Please provide the names of two referees. If you are (or have been recently) employed in either a paid or unpaid capacity, one should be from your current or last employer. If you are a student, one should be a senior staff member from your place of study.

References from a relative or partner are not acceptable. A suitable character reference must be used if you have not been previously employed.

References will be checked and verified before a candidate is invited to interview, but references will only be taken up if you are short-listed for the post you are applying for. We recommend that you contact your referees in advance to check if they are willing to act as a referee.

**Your right to work in the UK**

We have a legal obligation to check that individuals have a right to work in the UK before we employ them. You are asked to confirm this as part of the declaration on the application form. We will make further checks and request documentary evidence before employment commences.

**Access requirements for applicants with a disability**

We will take all reasonable steps to remove any barriers you may face when attending the interview. Our building has access and facilities for disabled people, but please let us know of any special requirements you may have if you are invited for an interview.

**Further information**

<https://www.teeswildlife.org/>